

Background

This risk assessment will consider the risks to pupils, staff and others impacted by the infection of a member of the school community attending school (e.g. pupils, staff, contractors, visitors and household members of pupils and staff) while the coronavirus leading to Covid-19 infection is in circulation in the general community in the UK.

Hazard - Coronavirus (SARS-CoV2), which is spread in minute water droplets that are expelled from the body through sneezing, coughing, talking and breathing. The virus can be transferred to the hands and from there to surfaces. It can survive on surfaces for a period after transfer (depending on such things as the surface type, its moisture content and temperature).

Risk Consequence - The vast majority of people who become infected with COVID-19 will have mild to moderate symptoms which will self-resolve, and will not require further NHS treatment. Whilst Covid-19 illness can be fatal, this likelihood disproportionately impacts adults and specifically those with pre-existing conditions who should be excluded from school. Government guidelines mention that:

- severity of disease in children – there is high scientific confidence that children of all ages have less severe symptoms than adults if they contract coronavirus (COVID-19)
- the age of children – there is moderately high scientific confidence that younger children are less likely to become unwell if infected with coronavirus (COVID-19)

The **severity** of Covid-19 remains **high** until a vaccine or treatment is available.

Likelihood is based on the likelihood of transmission, which may lead to one or multiple fatalities.

If personal hygiene, school cleaning measures, and social distancing measures (in accordance with government guidance) are followed and all very high risk/very vulnerable (shielded) persons remain at home and high risk/vulnerable persons (see NHS lists) either work from home or away from other people in non-classroom environments, likelihood of transmission leading to a fatality will be low.

The overall risk assessment below considers scenarios and possible control measures on the basis that **nobody** involved in classroom/face-to-face activities is a very high risk (shielded) or high risk individual (shielded persons **must** only work from home and high risk persons should work from home wherever possible, or in the safest locations in school, where not possible). A person living in a household where somebody is very high risk (shielded) should also work from home if possible. If this is not possible, they may only do a job role where social distancing is stringently maintained (which cannot be achieved in most classroom roles).

Pre-requisites for re-opening

Government's 5 tests are met

Risks will be continued to be considered in line with national advice from Government and Public Health England

Pre-requisites for remaining open

Safe staff levels must be maintained

We will continue to follow the advice of the DfE, PHE and unions

	RISK	WHO IS AT RISK?	CONTROLS	LEVEL OF RISK	ACTIONED BY
	TRANSMISSION OF CORONAVIRUS IN THE SCHOOL ENVIRONMENT FROM SYMPTOMATIC CHILDREN/STAFF/FAMILIES	Staff, pupils, wider contacts	<p>Parents and carers agree to adhere to procedures – pupils must not attend if they, or a member of their household, has COVID-like symptoms or a positive test.</p> <p>Pupils cannot return to school until self-isolation is over, or a negative test is received.</p> <p>Follow self-isolation guidance (https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection)</p> <p>Remind parents/carers e.g. by notices at entrance, that nobody in such a household may attend school.</p> <p>Any symptomatic child will require a test and parents must follow testing procedures by notifying the school of the result of the tests (see below: suspected case on site).</p>	HIGH	All staff All families
	CLINICAL RISK TO INDIVIDUALS FROM COVID-19	Staff, pupils, wider contacts	<p>National Framework requirement:</p> <p>Identify staff who can't return to school at this point and how they can work from home (for example, supporting remote education).</p> <p>Identify likely numbers of pupils returning and agree required staffing resource and approach and liaise with your local authority on your plans.</p> <p>Identify all staff and students who are either clinically vulnerable, clinically extremely vulnerable/shielded or have household members who are shielded. Keep records centrally.</p> <ul style="list-style-type: none"> • Those who are 'clinically extremely vulnerable'/shielded should not attend. • Those who live within someone 'clinically extremely vulnerable'/shielded should only attend if stringent social distancing can be adhered to, and the individual understands and can comply. • 'Clinically vulnerable' children and should follow the advice of their doctor. • 'Clinically vulnerable' staff must take extra care in observing social distancing and should work from home where possible. • Those with a 'clinically vulnerable' household member can attend. • We encourage any staff who fall into a vulnerable group to continue to communicate with SLT regarding assessment of risk. 	HIGH	All staff SLT HR

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<p>STAFF LEVELS</p> <p><i>This may include staff having to go into self-isolation due to underlying health conditions or short term isolation</i></p>	<p>Staff, pupils, wider contacts</p>	<p>National Framework requirements:</p> <p>Consider options if necessary staffing levels can't be maintained (including school leaders and key staff like designated safeguarding leads and first aid providers).</p> <p>Agree any flexible working arrangements needed to support changes to your usual patterns (for example, staggered start/end times).</p> <p>Agree staff workload expectations (including for leaders).</p> <ul style="list-style-type: none"> • Create teams of staff to cover key year groups in the event of staff absence. • Review staffing levels and workloads daily. • Ensure adequate number of staff in attendance to maintain an appropriate ratio with pupils and ensure key competencies • Partial closure may be required in event of staff shortages. • If a staff member tests positive for Coronavirus, they must self-isolate for 14 days and their 'bubble' must also self-isolate (see below: suspected case on site). • If a staff member becomes unwell and it is not related to Coronavirus, additional staff may be deployed for that 'bubble' (where available). • School will be closed to staff and pupils on Fridays (apart from the key worker provision) to afford staff time for PPA including parallel online planning, and to enable a deep clean of the premises. 	<p>MEDIUM</p>	<p>SLT</p>
<p>DIRECT TRANSMISSION OF CORONAVIRUS IN THE SCHOOL ENVIRONMENT THROUGH PERSON-TO-PERSON CONTACT/ COUGHING etc</p> <p>Physical arrangements</p>	<p>Staff, pupils, wider contacts</p>	<p>National Framework requirement:</p> <p>Decide the physical structures needed to limit risks and limit movement around the building(s) (for example, classroom layouts, entry and exit points, class sizes, lunch queues, use of communal staff areas. Agree how safety measures and messages will be implemented and displayed around school.</p> <p>Agree whether breakfast clubs, lunch clubs and after-school clubs can operate (in line with the implementing protective measures in education and childcare settings guidance), and under what terms.</p> <p>Primary aged children are not expected to stay 2m apart, but where they can be kept 2m from each other and staff, they should be</p> <p>Children will be in a small 'bubble'/group of NO MORE THAN 15 children with one teacher OR teaching assistant. They will remain in this group for the whole school day and for the foreseeable future. An SMSA will also be assigned to each group. For older children, desks will be set up as far apart as possible.</p> <p>EYFS classes will use staff: pupil ratios to split classes into small 'bubbles'/groups which will remain together and with the same teacher or teaching assistant for the whole school day and for the foreseeable future. An SMSA will also be assigned to each group.</p> <p>Where a member of staff has a child on roll at the school, that child will form part of that staff member's 'bubble'.</p> <p>No assemblies will take place, nor any events which would require gatherings of staff or children.</p>	<p>HIGH</p>	<p>SLT Heads of year Staff involved in teaching bubbles</p>

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<p>DIRECT TRANSMISSION OF CORONAVIRUS IN THE SCHOOL ENVIRONMENT THROUGH PERSON-TO-PERSON CONTACT/ COUGHING etc</p> <p>Physical arrangements (continued)</p> <p>Arranging rooms & limiting proximity</p>	<p>Staff, pupils, wider contacts</p>	<p>CLASSROOMS</p> <p>The number of persons in each room/area will be limited to NO MORE THAN 15 children with one teacher or teaching assistant. The number of people in each room will be based on the size of each room. Unnecessary equipment and furniture will be removed from classrooms and stored safely. Proper ventilation and regular air changes are an essential element in the prevention of the spread of the virus in enclosed environments. The school will aim to ensure that mechanical ventilation systems are maintained and running effectively.</p> <p>In the event that mechanical ventilation systems are not working, natural ventilation will be used (e.g. opening windows and propping open doors to classrooms from corridors and directly to the outside where possible in ground floor classrooms, weather permitting.)</p> <p>Staff are to maintain a safe distance between each other (2 metres) and children must be encouraged to do the same.</p> <p>Lessons and activities will be planned to avoid shared resources.</p> <p>Cohort will be spaced at 2m intervals at allocated desks in classrooms so far as practical - however this age group may not have the maturity to socially distance and mix during activities.</p> <p>A safe teacher zone will be demarcated in the classroom.</p> <p>Pupils may require direct physical intervention from staff, due to young age. This should be managed as carefully as possible using available best practice guidance. A behaviour policy addendum will detail actions in case of need of restraint. Individual risk assessments will be carried out for children with EHC plans.</p> <p>Frequent hand washing with soap and warm water and tissues readily available.</p> <p>Regular classroom cleaning In line with guidance at https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings</p> <p>Cleaning equipment will be provided in each classroom that can be used by staff.</p> <p>Ill/symptomatic persons will be removed from classroom.</p> <p>If these small groups at any point cannot be maintained (eg due to staffing), partial or full closure may be necessary.</p> <p>SHARED SPACES</p> <p>Corridors</p> <p>Classrooms will be accessed through external doors where possible; movement in corridors will be minimised</p> <p>Only one class in a corridor at a time following line markings to keep distance</p> <p>Staff to accompany classes at all times</p> <p>Individual children can leave class on their own for toilets etc. (see below)</p> <p>Pupils and staff will stay in their classroom and services brought to them at lunchtimes to limit use of corridors.</p> <p>Keep internal doors open, where safe to do so (bearing in mind fire safety and safeguarding), to limit use of door handles.</p>	<p>HIGH</p>	<p>Heads of year Staff involved in teaching bubbles All staff</p>
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<p>DIRECT TRANSMISSION OF CORONAVIRUS IN THE SCHOOL ENVIRONMENT THROUGH PERSON-TO-PERSON CONTACT/ COUGHING etc</p> <p>Physical arrangements (continued)</p> <p>Personal care</p>	<p>Staff, pupils, wider contacts</p>	<p>National Framework requirement:</p> <p>Make arrangements for the very small number of cases where personal protective equipment (PPE) supplies will be needed: if your staff provide intimate care for any children or young people and for cases where a child becomes unwell with symptoms of coronavirus while in their setting and needs direct personal care until they can return home.</p> <p>PPE is only needed in a very small number of cases:</p> <ul style="list-style-type: none"> • children, young people and learners whose care routinely already involves the use of PPE due to their intimate care needs should continue to receive their care in the same way • PPE should be worn if a distance of 2 metres cannot be maintained from any child, young person or other learner displaying coronavirus symptoms <p>Guidance: https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe</p> <p>Parents will be called in the first instance if personal care is required. Relevant training will be sourced in the use of PPE (COVID-19: Donning and doffing of Personal Protective Equipment in Health and Social Care Settings) Minimise close contact time without negative impact on personal care. Procurement routes, stock monitoring and ordering system will ensure supply. PPE is required if a child or staff falls ill and requires direct personal care on site:</p>	<p>HIGH</p>	<p>Staff involved in personal care</p> <p>Admin team</p> <p>Welfare</p>
<p>DIRECT TRANSMISSION OF CORONAVIRUS IN THE SCHOOL ENVIRONMENT THROUGH PERSON-TO-PERSON CONTACT/ COUGHING etc</p> <p>Organisational arrangements - timetabling</p>	<p>Staff, pupils, wider contacts</p>	<p>National Framework requirement:</p> <p>Decide the organisational structures needed to limit risks and limit movement around the building(s) (for example, staggered starts and break times, lunch queues, use of communal staff areas. Agree how safety measures and messages will be implemented and displayed around school.</p> <p>Agree what learning is appropriate (including the relationship between face-to-face and remote education), for example, identify curriculum priorities, agree revised expectations and required adjustments in practical lessons, and any approaches to ‘catch up’ support.</p> <p>Guidance: EYFS should make reasonable endeavours to deliver the learning and development requirements as well as possible in the circumstances. Schools and colleges can make decisions based on local context and staff capacity.</p> <p>Timetables will be reviewed to: decide which lessons or activities will be delivered</p>	<p>HIGH</p>	<p>Staff involved in teaching bubbles</p>

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			<p>consider which lessons or classroom activities could take place outdoors use the timetable and selection of classroom or other learning environment to reduce movement around the school or building enable staggered drop-offs, pick-ups, breaktimes and mealtimes</p> <p>Curriculum planning will focus on independent, individual learning activities. There will be no collaboration or group work. Curriculum priorities will take into account mental health and wellbeing</p>		
	<p>DIRECT TRANSMISSION OF CORONAVIRUS IN THE SCHOOL ENVIRONMENT THROUGH PERSON-TO-PERSON CONTACT/ COUGHING etc</p> <p>Organisational arrangements - Arrival, departure</p>	<p>Staff, pupils, wider contacts</p>	<p>National Framework requirement: Decide the organisational structures needed to limit risks and limit movement around the building(s) (for example, staggered starts and break times, lunch queues, use of communal staff areas. Agree how safety measures and messages will be implemented and displayed around school.</p> <p>Agree what learning is appropriate (including the relationship between face-to-face and remote education), for example, identify curriculum priorities, agree revised expectations and required adjustments in practical lessons, and any approaches to ‘catch up’ support.</p> <p>Children and parents Start times and finish times for groups within all year groups will be staggered to reduce congestion and contact at all times. No parents/carers/visitors to enter school and must be discouraged from congregating outside the school entrance / exit. Only one parent will attend to drop off or collect their child. Visual aids/floor markings will help parents socially distance and parents will be informed as to where to drop off and pick up their child. Designated entrances and exits for different year groups.</p> <p>There will be no opportunity for parents and carers to communicate with the teaching staff or office staff at drop-off and pick-up. Parents must email or phone with any urgent or confidential matters.</p> <p>Staff On arrival all staff are also required to wash hands using nearest available toilet or use the sanitiser provided at entry points.</p> <p>Visitors Only essential visitors are allowed onto the school site. Any visitors / building users will be made aware of expectations. They must follow social distancing, hand washing / use of sanitiser on entry and adhere to any restrictions on accessing parts of the building stipulated by the school.</p>	<p>HIGH</p>	<p>SLT</p> <p>Parents</p> <p>All staff</p> <p>Admin team</p>

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			Signage in reception regarding good hygiene.		
DIRECT TRANSMISSION OF CORONAVIRUS IN THE SCHOOL ENVIRONMENT THROUGH PERSON-TO-PERSON CONTACT/ COUGHING etc Organisational arrangements - Lunchtimes	Staff, pupils, wider contacts	<p>National Framework requirements: Work with your catering supplier to ensure meals are available for all children in school. Also, consider your arrangements for those year groups still out of school and eligible for benefits related free school meals. Guidance: Schools need to provide meals including Free School Meals, to reopen their kitchens and ensure food preparation and serving meets protective measures standards.</p> <p>All persons should be required to stay on site once they have entered it and not use local shops etc. All persons should be kept as far apart as possible (2 metres) whilst eating Food operators continue to follow Food Standard Agency’s (FSA) guidance on good hygiene practices in food preparation and their Hazard Analysis and Critical Control Point (HACCP) processes. Delivery of lunches to groups in classes will avoid congestion in the lunch hall. All rubbish and waste should be put straight in the bin by the user and not left for someone else to clear up. All areas used for eating must be cleaned at the end of each break. No packed lunch boxes will be allowed into school. If bringing a packed lunch, this must be a ‘throw-away’ packed lunch similar to what the children are used to taking on trips.</p>	HIGH	Chartwells All staff on site	
DIRECT TRANSMISSION OF CORONAVIRUS IN THE SCHOOL ENVIRONMENT THROUGH PERSON-TO-PERSON CONTACT/ COUGHING etc Organisational arrangements - First Aid	Staff, pupils, wider contacts	<p>It is accepted that 2m social distancing cannot be maintained during the delivery of first aid, but physical contact should be kept to a minimum e.g. pupils apply cold pack, wipe, plaster where able to do so. Where possible, first aid will be administered in ‘bubbles’ using the first aid kits. Welfare will be called if staff member deems this necessary and always for banged heads. Welfare assistant will attend relevant classroom. PPE will be available where social distancing cannot be maintained. Relevant training will be sourced in the use of PPE (COVID-19: Donning and doffing of Personal Protective Equipment in Health and Social Care Settings)</p>	HIGH	Staff involved in teaching bubbles Welfare team	
INDIRECT TRANSMISSION OF CORONAVIRUS THROUGH SURFACE CONTAMINATION Organisational arrangements		<p>No equipment (pens, toys, etc.) to be shared, unless cleaned between each child’s usage. Soft furnishings, soft toys and toys that are hard to clean (such as those with intricate parts) will be removed. The amount of toys will be limited to what is needed for the group and cleaned after each use. No toys, books, etc. will be sent home Parents will be requested to not allow their children to bring toys, books or any other non-essential items to school. Work will be completed on worksheets/paper which can be collated as a project for this time. All feedback will be verbal and during lesson time to avoid staff handling books/papers used by children.</p>			

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			<p>Children will have all of the equipment they will require (including any visuals) in their own individual packs. Laptops and Hudls will not be used except for in the key worker provision. No water fountains will be in use. Children will be required to bring in a water bottle which they may refill from the tap. Children will be required to wear PE kit/sportswear each day to allow flexibility of outside activities. Children must come to school wearing sun cream. They may also bring a hat for outside activities.</p>		
	<p>INDIRECT TRANSMISSION OF CORONAVIRUS THROUGH SURFACE CONTAMINATION</p> <p>Cleaning</p>	<p>Staff, pupils, wider contacts</p>	<p>National Framework requirement: Decide what an enhanced cleaning schedule looks like and how it will be implemented in your school (for example, how often, when/if an additional clean is necessary) and how you will ensure sufficiency of supplies.</p> <p>Actions (cleaning)</p> <p>A cleaning schedule will be implemented throughout the site, ensuring that frequent contact points, e.g. door handles, taps, flush handles, toilet door handles, bannisters, telephones, keyboards etc. are all thoroughly cleaned and disinfected throughout the day as appropriate.</p> <p>School will be closed to staff and pupils on Fridays to enable a deep clean.</p> <p>Cleaning equipment will be provided in each classroom that can be used by staff.</p> <p>Rooms will be thoroughly cleaned at the end of the day.</p> <p>Toilets will be cleaned additionally at lunchtime.</p> <p>Cleaning protocol is as follows: Hard surfaces to be cleaned using standard cleaning products and disposable cloths / paper towels throughout day. For a deep clean / disinfection (e.g. following a suspected case) use a combined detergent disinfectant solution at a dilution of 1000 parts per million (ppm) available chlorine (av.cl.) or a neutral purpose detergent followed by disinfection (1000 ppm av.cl.).</p> <p>See PHE advice the COVID-19: cleaning of non-healthcare settings guidance</p> <p>Manufacturer’s instructions for dilution, application, PPE and contact times for all detergents and disinfectants will be followed.</p> <p>Hand towels and hand wash are to be checked and replaced as needed by site / cleaning staff.</p>	<p>HIGH</p>	<p>Facilities manager</p> <p>Cleaning staff</p>

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			<p>Only cleaning products supplied by the school are to be used.</p> <p>All waste to be double-bagged.</p> <p>When cleaning a suspected contaminated area Cleaning staff will:</p> <ul style="list-style-type: none"> • Wear disposable gloves and apron • Wash their hands with soap and water once they remove their gloves and apron • Fluid resistant surgical mask if splashing likely • Hands should be washed with soap and water for 20 seconds and dried thoroughly, after all PPE has been removed. • PPE to be double-bagged, then stored securely for 72 hours then thrown away in the regular rubbish after cleaning is finished. 		
INDIRECT TRANSMISSION OF CORONAVIRUS THROUGH SURFACE CONTAMINATION	Staff, pupils, wider contacts	<p>National framework requirement: Decide the approach to enhance hygiene (for example, toilet use, hand washing) and decide on policy related to usually shared items (for example, books, toys, practical equipment).</p> <p>On arrival all staff are required to wash hands using nearest available toilet or use the sanitiser provided at Inventory points. Pupils and staff will wash hands on arrival, before departure, before and after break, before and after mealtimes. Education around cleanliness will follow government suggestions. There will be adequate supplies of soap, paper hand towels and hand sanitiser, with stock monitoring and re-ordering procedures set up. Soap and hand towels will be regularly topped up at all washing stations. Suitable and sufficient rubbish bins for hand towels will be provided with regular removal and disposal. Proper handwashing technique is prominently displayed at all stations, discussed and understood as directed by NHS guidance. Site staff will regularly clean the hand washing facilities. Hand sanitiser provided at entrance/exit points and should be used by all persons when entering/leaving. Tissues will be provided for classrooms and replenished as needed. Catch it, bin it, kill it signage will be displayed, discussed and understood in each class. Staff and children will use tissues when coughing or sneezing and then place the used tissue in the bin before washing hands.</p>	HIGH	All staff on site	
SUSPECTED CASE ON SITE	Staff, pupils, wider contacts	<p>National Framework requirement: Plan the school level response should someone fall ill on site (in line with relevant government guidance).</p>	HIGH	Staff involved in teaching bubbles	

		<p>The main symptoms of coronavirus are:</p> <ul style="list-style-type: none"> • high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature) • new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual) • loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal <p>Most people with coronavirus have at least one of these symptoms.</p> <p>Parents will be informed of symptoms to be aware of in their child, self and families and the correct course of action regarding self-isolation.</p> <p>All children will be reminded daily to inform their teacher if they feel unwell.</p> <p>A member of the welfare team will be informed of a suspected case and will contact parent immediately/staff member will go home immediately.</p> <p>A well-ventilated room with a closed door will be designated for a symptomatic child awaiting collection.</p> <p>Parents/ carers/ symptomatic staff will be provided with self-isolation advice, and information about seeking help, testing and notification.</p> <p>Until a reliable local testing system is in place, supervising staff member and cohort will also need to go home and self-isolate and await the results of the test. The other household members of the wider class or group do not need to self-isolate unless the child or staff member from in that group subsequently develops symptoms. Headteacher follow up if test result is not received.</p> <p>If one student or teacher tests positive for coronavirus, the whole class / group should be sent home and advised to self-isolate for 14 days (the other household members of the wider class or group do not need to self-isolate unless the child or staff member from in that group subsequently develops symptoms).</p> <p>On receipt of a negative test result, a pupil or staff member may return if well.</p> <p>A log of COVID-19 risk/ incident, tests taken, test results will be set up for oversight by the safeguarding governor.</p> <p>PPE has been acquired and will be replenished for staff to use if supervising a child waiting to be collected, train staff on whereabouts and safe use of PPE.</p> <p>PPE stock record/ ordering system will be established.</p> <p>PPE is required if a child or staff falls ill with coronavirus symptoms (young child or with complex needs) and requires direct personal care on site:</p> <ul style="list-style-type: none"> • Fluid resistant surgical mask worn by supervising adult if 2m distance cannot be maintained • Disposable gloves, disposable apron, fluid-resistant surgical mask worn if contact is necessary • Eye protection if there is a risk of splashing (e.g. coughing, spitting, vomiting) • PPE must be disposed of safely and areas occupied and equipment used by the affected person cleaned and disinfected, as per guidance https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings 	<p>All staff on site</p> <p>Welfare team</p>
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			Relevant training will be sourced in the use of PPE (COVID-19: Donning and doffing of Personal Protective Equipment in Health and Social Care Settings) and specific training from a healthcare professional		
	Travelling to and from school; children, staff, families	Staff, pupils, wider contacts	All persons (staff and pupils) to avoid public transport, where possible walking and other forms of travel should be encouraged. If public transport use if unavoidable, staff and pupils/families to use face coverings as directed by the government. Review working/attendance times for staff/pupils who cannot avoid public transport.	HIGH	All staff All families
	Staff and pupils have been affected by bereavement, illness or lockdown	Staff, pupils, wider contacts	Liaise with Local Authority regarding services available. Recovery curriculum for children. Referral to counsellor for both staff and pupils Continue to follow the school's bereavement policy.	HIGH	All staff Inclusion team
	Emergency procedures (Fire alarm activations etc)	Staff, pupils	Emergency evacuations are to take place following social distancing principles as far as is reasonably practicable (this will be impacted during evacuation, but will be for short period). Aim to maintain 2m separation at assembly areas (where space permits).	MEDIUM	Health and Safety lead All staff on site
	Site maintenance and contractors	Staff, pupils, wider contacts	Only contractors carrying out essential maintenance deemed necessary to the safe running of the school are to be allowed on site and will read and comply with signs in reception regarding social distancing and good hygiene. Staff and contractors are to maintain a safe distance between themselves and others (2 metres). All contractors are to wash their hands or use alcohol-based hand sanitiser upon entering and leaving the site.	MEDIUM	Site manager Facilities team
	Premises safety	Staff, pupils, wider contacts	Ensure all normal tasks / compliance checks are being carried out/planned such as fire alarm testing, legionella controls, servicing of equipment, PAT testing etc. Ensure all key services are operational Flush all water outlets in areas of the school which have been closed for period of time. Ensure key fire doors are not being compromised / wedged open (those protected stairwells, cross corridor, on single directional routes etc.)	MEDIUM	Site manager Facilities team